**LABORATORY/COURSE FEE REQUEST FORM STEPHEN F. AUSTIN STATE UNIVERSITY**

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| **COLLEGE** | **Science and Mathematics DATE** | **September 1, 2011** |
| **DEPARTMENT** | **Biology COURSE NO.** | **239** |
| **COURSE TITLE** | Anatomy and Physiology II Lab |  |
| **COURSE FEE**  **ACCOUNT NO.** |  |  |
|  | **FEES PRESENT** | **PROPOSED** |

**Incidental Course Fee**

actual cost of materials, supplies and/or services as a result

of a direct educational benefit in the classroom

**Laboratory Fee**

Increments of $10 (min), $20, $30 (max)

Must cover actual cost of lab supplies and materials used per

student $20 $30

**Justification/Rationale**

Provide information detailing the disposition of funds to be generated by these fees and why the fees are essential to the class.

Organs: $6.00 (Sheep hearts and kidneys are utilized to demonstrate anatomy of preserved specimens that are comparable to humans)

Gloves: $5.00 (As a safety precaution, gloves must be worn by students when dissecting or when handling preserved specimens)

Waste disposal: $5.00 (Some preserved organs are delivered in a fluid which must be disposed of; Broken glassware must be deposited into a sharps container which is shipped for disposal)

Baggies: $2.00 (Preserved organs are stored in baggies until no longer utilized; Easy and quick access for students)

Ethanol: $3.00 (Sterilization of tabletops after each lab)

Slides: $3.00 (Broken, cracked, or faded histology slides are replaced each semester; Ensure accurate histology of organs studied in the lab)

EKG electrodes: $1.00 (Utilized to demonstrate EKGs on each student; Disposable)

Blood typing kits: $5.00 (Utilized to demonstrate different blood types)

Approval of Fees (Sign & Date)

Department Chair Date Dean Date

Vice President for Academic Affairs Date